

## Westchester United Intergroup Minutes December 2, 2010 Meeting

**Attendees:** Cindy C (Region 6 Rep); Jan G (Record/Corres Sec), Carter Smith (Mt. Kisco Mon), Kathleen McGurn (WP Fri AM - phone), Anne B (12 Step Within), Carol Cohn (Ossining), Greg C (Wed HOW), Jeannette Fein (Mon WP AM); Sue D (Brewster Fri); Frances T (HP Hosp – phone), Mark S (Treasurer); JamieLee

- Serenity Prayer

### **Business**

- Motion to approve minutes from Nov
  - 11 yes; 1 abstain
- **Treasury Report**
  - Anne B had a computer virus – report reflected back up data as of Nov 21
  - Four checks might not be reflected in amount
  - Anne will check with bank and send updated report when she has information
  - Motion to file for audit with note about \$1200 deposit in checks question
  - Vote: 6 in favor present; 2 in favor on phone; 2 abstain
- **Marathon Results / Discussion:**
  - Marathon expenses were \$275. Marathon collected \$276.
  - Discussion on use of supplies – whether it is necessary to have supplies at a marathon
  - Consider doing next marathon during the day for better attendance
  - Make sure flyer goes to Region 6 website for better publication
  - Discussed having a format for rolling out marathons in the future. Formulating a sub-committee for preparing for marathons.
  - Cindy C will have discussion with Megan on building a project plan for marathons.
  - Coordinate with newsletter committee to put in a “save the date” message in newsletter.
  - Create the same project plan approach for publishing the newsletter.
- **Newsletter:**
  - Discussion: How often it should be published.
  - Quarterly for now with an increase in publication later.
  - How to get it printed and distributed:
    - Intergroup reps encourage people in groups to go to web-site (when it is posted) to read and print
    - Talk to their group members on how to get a printed copy.
    - Reps should encourage their members to get on the email list
    - Jan will create signup sheet for reps to pass around at their meetings and capture members emails to be added to email list for webmaster
    - Jan will print out 200 copies of newsletter now for distribution.
    - Carter will email again a copy of newsletter to all IR reps for them to print and copy now.
    - Focus now is to get newsletter out the best way possible as the subject is getting through the holidays.

- **Tax ID:**
  - Issue: Intergroup cannot go over \$25K in order to avoid using long form for filing.
  - Need to know what meetings are using Intergroup Tax ID number and what they have in reserve.
  - Is it a violation if the meetings are using our tax id number is an issue
  - Losing our non-profit status is at stake
  - Question of how our by-laws are written – might be ambiguous as to meaning
  - **Mark and Jan will check with all meetings on who is the treasurer and if they are using the tax id number**
  - Decision to be made after gathering this information if we need to engage expert counsel (tax attorney) to discuss.
  
- **Service & Tradition Workshop**
  - Cindy said Mary Rose would be willing to present this workshop for WUIG
  
- **Prayer & Motion to Adjourn**

Submitted by Jan G (acting Recording Secretary)