

**WESTCHESTER UNITED INTERGROUP**  
MEETING MINUTES FOR JUNE 3, 2004 -- DRAFT

## **PLEASE TAKE TO YOUR NEXT MEETING / BUSINESS MEETING**

The meeting started at approximately 7:45 pm with the Serenity Prayer, introductions, the reading of the Preamble, Twelve Steps, Twelve Traditions, and 7-12 of the Twelve Concepts.

**Those Present:** Vice Chair – Bobbye H., Treasurer-Elaine M., Temporary Sponsor Bank – Paul S., Public Information – Carmela C., Webmistress-Beth T., Hotline - Larissa M, Thurs. White Plains Temple Israel – Larissa M., Mon. White Plains Ridgeview - Roberta M., Sat. White Plains (WP Presbyterian) – Dilma D., Region 6 Delegate – Mary T., Tues. Yonkers PM – Ellie S., Speaker Bank, Mon. Pelham PM – Kathy D. Wed. White Plains (Mem. Utd. Meth.) – Eleanor B., Sunday Tarrytown – Larry G., Wed. Yonkers – Camille C., Fri. WP (St. Matthews) – Kathy F., Mon. Tues. Thurs. Fri. White Plains (Bryant Ave.) – Celeste J., Sun. White Plains (St. Matthews) - Judy W., Jonathan J.

### **SIGN-IN SHEET CIRCULATED**

**INTRODUCTION AND WELCOME:** Bobbye introduced and welcomes Paul S. who has been appointed by WUIG Chair to the position of Temporary Sponsor Bank Chair.

### **RECORDING SECRETARY** (*Beth T for Dave S.*)

Revisions to the May 2004 minutes: 1) Please change last initial for Bobbye from “W” to “H”. 2) Lionel made a full report for the mentoring committee and the entire report was omitted. Please include it. Very important is that a motion was made, seconded and passed unanimously to purchase 50 Group Handbooks from World Service for the folders. Lionel made a motion to accept the minutes as revised. Motion was seconded and accepted with 1 abstention.

### **TREASURER'S REPORT** (*Elaine M.*)

1) Carmela said that the \$50 check issued to the Mam'k Street Fair would be refunded after the fair and that she is still working on getting our \$100 security deposit back from the Pleasantville Church for the workshop we did there. 2) Lionel suggested that the line “Total expected expenses – less revenue” be revised to read, “Total expected expenses.” That a line be put under the \$1500 and then total those 2 numbers up (2865.54 + 1500.00) and that new number should be listed as, “Total Reserved for Expenses.” Also, the bottom number labeled as Working Capital, is not working capital and should be labeled, “Balance.” Elaine agreed to make these revisions. Lionel made a motion to file Treasurer's Report for Audit. 2<sup>nd</sup> and accepted with 2 abstentions.

### **PASS THE BASKET** Basket Passed

### **STANDING COMMITTEE REPORTS:**

#### **Public Information (PI) Update** (*Carmela S*)

1) Mam'k Harbor Street Fair is set for Sunday, June 13. She has 7 people committed to work. Still waiting for Booth number. Set-up will be from 8:30am on. Someone is donating a table. Carol and Carmela will be calling those people who committed to work. 2) Saturday, June 12 there is a fair at the Putnam Hospital. Rena has asked that we sponsor a table there. This will be discussed under new business. 3) No updates from Paul on the PSA.

#### **Speaker Bank** (*Kathy*)

No activity. Please take flyers to your meetings and encourage people to do this service and use the bank.

#### **Temporary Sponsor Bank** (*Paul S.*)

Since Paul has taken over, 3 people have contacted him and been set-up with a temp. sponsor. He has created a sheet that you can pass around at your meetings to encourage people to sign-up to be put in the bank. This is not a commitment, just a list for him to work off of. If he calls you and you are not available at that time, it is OK. Please just sign-up to be in the bank. Bring forms back to Paul next month or get info to him.

#### **Hotline Update** (*Larissa*)

No new information. No down time. Everything is OK. Larissa is still planning on researching usage. If there are any problems with the hotline please call Larissa at 914-682-8467, do not e-mail her.

#### **Webmistress** (*Beth B*)

1) Web was down for a day or so due to Server problems. 2) Please e-mail the webmaster or bklied@msn.com if you are having trouble with the site. 3) If your meeting has decided to have an OPEN meeting, please e-mail the site and it will be listed under the special section of announcements, listing OPEN meetings.

#### **WSBC Delegate** (*Carol B*)

Carol was unable to attend meeting tonight, however, she sent her report as follows: Full report and Co-Founder's address were included in last month's minutes mailing. Edited version of report will appear in newsletter. During May, one presentation was made to the Monday AM Ridgeview meeting. The Delegate is available for a brief presentation or presentation with qualification to any interested meeting.

#### **Region 6 Delegate** (*Mary T.*)

Meeting focused on 12<sup>th</sup> Step Within. Region 6 Public Information committee is looking for members to create new ads. They need to be submitted by 9/1/04. There are prizes. Flyer is attached to these minutes, as is full report from Delegate.

### **AD HOC COMMITTEE REPORTS:**

**Mentoring Program for new IR's** – 1) All Reps should have a red folder. 2) 2 pieces have been added: a) Brief description of services provided by each standing WUIG committee. b) OA Handbook for Members. 3) All new Reps should meet with Lionel or Eleanor briefly after the meeting. If you have any questions, they can be addressed at that time.

**12<sup>th</sup> Step within Committee** – Bobbye reported that the Chair has stepped down from the position. Nothing has started with this committee yet. We need a new Chair who will start from scratch. There is a committee: Kathy D., Lionel, Bobbye and Larissa. Larissa announced that once there is a Chair she has a number of people who are interested in working on this committee. Requirements for Chair position are found in the Bylaws which are in the red folder. If no one meets the qualifications, the WUIG Chair can appoint someone however, more then likely the abstinence requirement will remain. Table for tonight as no one took the Chair.

### **UNFINISHED BUSINESS**

- **Bedford Correctional Facility Meeting** – Patty will work on this in July.
- **Bus to Cape Cod, Region 6 Convention** – The following information is necessary to make a decision whether or not WUIG will sponsor a bus: 1) How much a bus would cost and 2) If there is enough interest in the meetings for WUIG to sponsor a bus. The status of the bus will be given at the July meeting. In the meantime, we can poll meetings to see what interest there is in WUIG sponsoring a bus. Just a poll; no commitment required. Reps said that they need more info to take that poll. To that end, we will include the convention brochure with these minutes. Convention brochure can also be found online at [www.oawestchester-ny.org](http://www.oawestchester-ny.org) in the special events section.
- **Teen Focus Meetings** – Larissa has not heard back from World Service yet. She has many people interested in this once we get some viable information. If you make announcements about the “push” for open meetings, do not mention the teen issue yet.
- **Maintenance Meetings** – Last month, Lionel had requested that this be put on the agenda however the person who wanted to discuss it could not be here so it is requested that it be tabled for next meeting.

### **NEW BUSINESS**

- **Listing of Group Donations to WUIG in Newsletter** – 1) The following motion was made by Beth T., seconded and PASSED 10 For, 4 Against and 3 Abstentions: To discuss the way donations to WUIG are listed in the Newsletter tonight despite the fact that the Newsletter Editor is not present. 2) The following motion was made by Beth T., seconded and PASSED 11 For, 2 Against and 3 Abstentions: To list donations to WUIG in newsletter as it is listed on the May 2004 Financial Report. Example: “Thursday PM Yorktown Heights \$400.”
- **PI Table at Putnam Fair June 12, 2004** –The following motion was made by Carmela, seconded and PASSED 12 For, 0 Against, 3 Abstentions: To support the Fair at Putnam Hospital on Saturday 6/12/04 with Rena chairing the Fair at a cost of \$80 for Table and copies.
- **Bryant Avenue 12:30pm M,T,TH,F meetings need leaders 7/5 - 21** – Celeste reported that these 1 hour meetings need leaders for the time stated .Read from either the OA or AA step book. Qualifications are: 7 days of abstinence and you do not need to have worked the step, you read the step and just share for 5 minutes, then open it for 2 minute shares for the group. Please announce this at your meetings and call Celeste at 914-390-9841.
- **Agenda Items for next meeting** –1) Larissa asked that we put on the agenda a discussion about how to get more involvement from the masses in Intergroup. This came from a share she heard at a meeting about an Intergroup in another area that had great ideas to spark interest. 2) Paul S. requested that we put on the agenda to discuss suggesting to Reps that they go back to their meetings and suggest monthly donations be made to IG whenever possible.
- **It was noted by a visitor that perhaps we could be more helpful to visitors so that they feel welcome and part of what is going on.**

### **ANNOUNCEMENTS:**

- Welcome Back Packets are available for sale for \$2. Betsy is making more and needs Lifelines donated, please get them to her or bring them to IG.
- Group Anniversary: Friday, WP, St. Mathews Church is celebrating their anniversary on Friday, June 18, 10:30 am to noon. Please join them.
- Volunteers still needed for Mam'k Harbor Fair. June 13. Call Carmela.
- Summary of WUIG minutes can be found on our website at [www.oawestchester-ny.org](http://www.oawestchester-ny.org).
- WSO contribution forms available for all groups.

**MOTION TO ADJOURN: SECONDED – CALLED TO VOTE:** passed by unanimous acclamation. Meeting adjourned at approximately 9:30pm.

Respectfully submitted by Beth T.

**REMEMBER:  
OUR NEXT MEETING IS JULY 1, 2004**